

ANNOUNCEMENT
NO: 200/SKR4/BHS/2020
ON
LANGUAGE CENTER (LaC) SERVICES
DURING THE EMERGENCY STATUS OF CORONAVIRUS DISEASE (COVID-19)
AT TELKOM UNIVERSITY

To: All Customers of Language Center (LaC) Services

In response to the spread of Covid-19 and the emergency status of Coronavirus Disease (Covid-19) at Telkom University as follows:

1. Telkom University Rector's Policy dated March 23, 2020 Number 045/SKR4/REK/2020 on The Emergency Status of Coronavirus Disease (Covid-19) at Telkom University,
2. Vice Rector II of Human Resources' Policy dated March 23, 2020 Number 002/HKM5/WR2/2020 on Access to Areas and Rooms during the Emergency Status of *Coronavirus Disease* (Covid-19) at Telkom University,

Language Center (LaC) had made a few adjustments to its services as follows:

1. **Onsite** English Proficiency Test (EPrT) and English Communicative Competence Test (ECCT) at the Language Center (LaC) are temporarily suspended until the emergency status of coronavirus disease (covid-19) at Telkom University has been concluded.
2. English Communicative Competence Test (ECCT) is provided via video-conference interview.
3. Language Center (LaC) is developing the internet-based English Proficiency Test (EPrT). The implementation of the internet-based EPrT will be announced later.
4. Courses at the Language Center (LaC) are transitioned from face-to-face classes into online classes.
5. Administration office of the Language Center (LaC) will resume with limited schedule that is in line with other limited schedules of the Office of Academic Administration Services (LAA *Fakultas*). The schedule will be announced later.
6. For further information on Language Center (LaC) services during the emergency status of coronavirus disease (covid-19) at Telkom University, please contact us at:

WhatsApp and Call: 0821-2929-4443

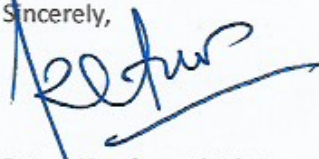
Instagram: @lac.telkomuniv

Email: lac@telkomuniversity.ac.id

The adjustments stated in this announcement shall be effective from the date of issuance and will be re-evaluated in accordance with the evolving situation of the Pandemic Coronavirus Disease (Covid-19).

Bandung, March 25, 2020

Sincerely,



Retno Hendryanti, Ph.D.

Language Center Manager

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